

# **COST IC1404 Meeting - 14 September 2016**

## **Gdansk, Poland**

### **2. Approval of the Agenda**

The agenda was approved by unanimity.

### **3. Approval of the minutes and issues from the former meeting**

Minutes approved. No one opposed.

### **4. Update from the action Chair**

Updates regarding the topics under appreciation by the Action Chair. No issues were raised.

### **5. Promotion of gender balance**

No relevant issues reported. Continued efforts towards gender balance were acknowledged.

### **6. Update from the grant holder**

Information passed to the member countries. No issues raised.

### **7. Update from the COST Association**

Proceeded as normal.

### **9. Scientific planning**

- Each WG chair briefed the audience about the main lines of work. WG1 plans to keep progressing on the work of classification/taxonomy. WG2 progress on tools & techniques. WG3 plans to identify industrial partners, and then target applications, and conferences. WG 4 plans to complete profile of a CPS expert and to elicit the curriculum of MPM4CPS education (including list of existing courses).
- It was decided to publish a volume with the results of the scientific workshop entitled "Proceedings of the 4th Workshop of the MPM4CPS COST Action"

- It was decided to use the open access CEUR.org online journal as preferred publishing platform for the proceedings of the workshop meetings.
- Concerning 'Action Budget Planning', STSM coordinator asked for more money to be allocated to STSMs in the WBP of the next grant period.
- Concerning 'Long Term Planning', a consultation process will be put into place to determine the locations for the training schools.

## **10. Requests for new members**

The official joining Turkey and Latvia will be voted on electronically (as there is no quorum at this meeting).

## **11. Non-COST applications to the Action**

Not applicable.

## **12. AOB**

The chair of WG4 (Paulo Carreira) expressed his concern for the difficulties of students and researchers to perform the cash advance to participate in the WG Meetings and in the STSMs and that it should be possible to reimburse the participants host laboratory/institution instead of only individuals.

## **13. Location and date of the next meeting**

The location selected is Malaga in November 24-25th, 2016.

## **14. Summary of MC decisions**

Reviewed and read before the meeting participants.

## **15. Closing**